

# FEE STUCTURE

## FOOD & BEVERAGE PRODUCTION

1. LEVEL: CERTIFICATE
2. DURATION: 1 YEAR (3 TERMS)
3. Grade: Open
4. Exam Body: Internal and NITA

PARTICULARS	1 <sup>st</sup> Term	2 <sup>nd</sup> Term	3 <sup>rd</sup> Term	
TUTION FEE	20,500	20,500	20,500	
PRACTICAL FEE	6000	6000	6000	
NITA –Exam Fee-Paid once ( Center fee & Menu items			15,000	
Admission & ID	2500	-	-	
Internet Fee	500	500	500	
T-SHIRTS	1,200	-	-	
Activity Fee	500	-	-	
Insurance Fee	1000	1000	1000	
Caution Fee(Refundable)	1000			
<b>Total</b>				

<b><u>Student requirements (Mandatory)</u></b>	
1. Chef cap(white)	9. 1 reams of photocopy papers and 1 ream foolscap papers
2. Chef coat (white)	10. Certified academic certificates including High school
3. Apron (white)	11. 3 passports size photo
4. Long kitchen towel (2)	12. Spring File
5. Black trouser/skirt	13. Box File (Ereto)
6. White shirt	14. Recipe Card (Ereto)
7. Black closed shoes (no laces)	
8. Neck tie (black/orange)	

## FOOD & BEVERAGE SERVICE

1. **LEVEL:** CERTIFICATE
2. **DURATION:** 1 YEAR (3 TERMS)
3. **Grade:** Open
4. **Exam Body:** Internal and NITA

PARTICULARS	1 <sup>ST</sup> TERM	2 <sup>ND</sup> TERM	3 <sup>RD</sup> TERM
TUTION FEE	20,500	20,500	20,500
PRACTICAL FEE	6000	6000	6000
NITA –Exam Fee-Paid once ( Center fee & Menu items			15,000
Admission & ID	2500	-	-
Internet Fee	500	500	500
T-shirts	1,200	-	-
Activity Fee	500	-	-
Insurance Fee	1000	1000	1000
Caution Fee(Refundable)	1000		
<b>TOTAL</b>			

<b><u>Student requirements (Mandatory</u></b>	
<ol style="list-style-type: none"> <li>1. Chef cap(white)</li> <li>2. Chef coat (white)</li> <li>3. Apron (white)</li> <li>4. Long kitchen towel (2)</li> <li>5. Black trouser/skirt</li> <li>6. White shirt</li> <li>7. Black closed shoes (no laces)</li> <li>15. Neck tie (black/orange)</li> </ol>	1 ream of photocopy papers & 1 ream of foolscap papers Certified academic certificates including secondary school (leaving certificate) 3 passports size photo Spring File Small/medium box file (Ereto) Recipe card (Ereto)

## PASTRY

16. **LEVEL:** CERTIFICATE

17. **DURATION:** 1 YEAR (3 TERMS)

18. **Grade:** Open

19. **Exam Body:** Internal and NITA

PARTICULARS	1 <sup>st</sup> Term	2 <sup>nd</sup> Term	3 <sup>rd</sup> Term
TUTION FEE	20,500	20,500	20,500
PRACTICAL FEE	6000	6000	6000
NITA –Exam Fee-Paid once ( Center fee & Menu items			15,000
Admission & ID	2500	-	-
Internet Fee	500	500	500
T-SHIRTS	1,200	-	-
ACTIVITY FEE	500	-	-
Insurance Fee	1000	1000	1000
Caution Fee(Refundable)	1000		
<b>Total</b>			

<b><u>Student requirements (Mandatory)</u></b>	
<ol style="list-style-type: none"> <li>1. Chef cap(white)</li> <li>2. Chef coat (white)</li> <li>3. Apron (white)</li> <li>4. Long kitchen towel (2)</li> <li>5. Black trouser/skirt</li> <li>6. White shirt</li> <li>7. Black closed shoes (no laces)</li> <li>8. Neck tie (black/orange)</li> </ol>	<ol style="list-style-type: none"> <li>9. 1 reams of photocopy paper and 1 ream of foolscap papers</li> <li>10. Certified academic certificates including secondary school (leaving certificate)</li> <li>11. 3 passports size photo</li> <li>12. Spring File</li> <li>13. Medium/small box file (Ereto)</li> <li>14. Receipt Card file</li> </ol>

## HOUSE KEEPING

15. **LEVEL:** CERTIFICATE

16. **DURATION:** 1 YEAR (3 TERMS)

17. **Grade:** Open

18. **Exam Body:** Internal and NITA

PARTICULARS	1 <sup>ST</sup> TERM	2 <sup>ND</sup> TERM	3 <sup>RD</sup> TERM	TOTAL
TUTION FEE	20,500	20,500	20,500	
PRACTICAL FEE	6000	6000	6000	
NITA –Exam Fee-Paid once ( Center fee and Practical items)			15,000	
Admission & ID	2500	-	-	
Internet Fee	500	500	500	
T-SHIRTS	1,200	-	-	
ACTIVITY FEE	500	-	-	
Insurance Fee	1000	1000	1000	
Caution Fee(Refundable)	1000			
Total				

<b>Student requirements (Mandatory)</b>	
<ol style="list-style-type: none"> <li>1. Housekeeping Uniform (Light blue-Color Tunic)</li> <li>2. Housekeeping Apron (White or Matching Color)</li> <li>3. Comfortable Black Trousers/Skirt</li> <li>4. Comfortable Closed Black Shoes (Slip-resistant)</li> <li>5. Housekeeping Cap or Hairnet (White or Matching Color)</li> <li>6. White or Light-Colored Shirt</li> <li>7. Cleaning Gloves</li> <li>8. Neck Tie</li> <li>9. Pocket-sized Notebook and Pen</li> <li>10. Personal Cleaning Cloths and Towels</li> </ol>	<ol style="list-style-type: none"> <li>11. 1 ream of photocopy papers &amp; 1 Ream of foolscap papers</li> <li>12. Certified academic certificates including secondary school (leaving certificate)</li> <li>13. 3 passports size photo</li> <li>14. Spring File</li> <li>15. identification Badge</li> <li>16. Small/Medium box file (Ereto)</li> <li>17. Checklist or procedure card.</li> </ol>

## EVENT MANAGEMENT

19. **LEVEL:** CERTIFICATE

20. **DURATION:** 1 YEAR (3 TERMS)

21. **Grade:** Open

22. **Exam Body:** Internal

PARTICULARS	1 <sup>ST</sup> TERM	2 <sup>ND</sup> TERM	3 <sup>RD</sup> TERM Attachment	TOTAL
TUTION FEE	30,000	30000	0	
PRACTICAL FEE	6000	6000	0	
Exam Fee-Paid once (EPA-EXAMS)- optional			15,000	
Admission Fee & ID	2500	-	0	
Internet Fee	500	500	500	
T-shirts	1,200	-	-	
Activity Fee	500	-	-	
Insurance Fee	1000	1000	1000	
Caution Fee(Refundable)	1000			
Total				

<b><u>Student requirements (Mandatory)</u></b>	
18. Blazer (Black or Dark Color) 19. White Shirt/Blouse 20. Black Trousers/Skirt 21. Black Closed Shoes (Comfortable for long hours) 22. Neck Tie (Black, Orange or blue) 23. Clipboard or Organizer, Notepad and Pens 24. Smartphone or Tablet or laptop 25. Name Badge 26. Business Card – With your name/ Ashley’s Events Institute	27. 1 ream of photocopy papers and 1 ream of foolscap papers 28. Certified academic certificates including high school 29. 3 passports size photo 30. 1 Spring File and 1small/medium Box File 31. Tape measure (For setting up event spaces) 32. Scissors 33. USB Flash Drive – for Presentations or file transfers) 34. Personal cleaning clothes or towels 35. event planning checklist and Portfolio Binder

# SHORT COURSES – SCHOOL OF HOSPITALITY

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	Catering	Baking & Pastry	Basic Cookery Skills	Restaurant Service	Food Safety	Barista	Wedding Decoration	Floral Artist	Cruise Ship Certificate
<b>Duration</b>	3 Months	3 Months	3 Months	2 Months	1 Month	2 Months	3 Months	3 Months	3 Months
<b>Fee</b>	25,000	30,000	30,000	25,000	15,000	30,000	35,000	40,000	Inquire
<b>Practical Fee</b>	10,000	7,500	10,000	5,000	7,500	8,000	10,000	15,000	-
<b>Adm. &amp; ID</b>	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	-
<b>Internet Fee</b>	500	500	500	500	500	500	500	500	-
<b>Insurance</b>	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-
<b>T-shirt</b>	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	-
<b>Total</b>	39,700	42,200	44,700	34,700	27,200	42,700	49,000	59,700	-

Kitchen Students- Requirements	Service Students requirements	Events Students Requirements
<ol style="list-style-type: none"> <li>1. Chef cap(white)</li> <li>2. Chef coat (white)</li> <li>3. Apron (white)</li> <li>4. Long kitchen towel (2)</li> <li>5. Black trouser/skirt</li> <li>6. White shirt and Black closed shoes</li> <li>7. Neck tie (black/orange)</li> <li>8. 1 reams of photocopy papers</li> <li>9. 1 ream of foolscap Papers</li> <li>10. 3 passports size photo</li> <li>11. 1 Small box file and recipe card</li> <li>12. Certified academic certificates (if any)</li> </ol>	<ol style="list-style-type: none"> <li>1. Long kitchen towel (2)</li> <li>2. Black trouser/skirt 2</li> <li>3. White shirt</li> <li>4. Black closed shoes (no laces)</li> <li>5. 1 reams of photocopy papers.</li> <li>6. 1 ream of foolscap papers</li> <li>7. 3 passports size photo</li> <li>8. 1 small box file</li> <li>9. Certified academic certificates (if any)</li> </ol>	<ol style="list-style-type: none"> <li>1. Blazer (Black or Dark Color)</li> <li>2. White Shirt/Blouse</li> <li>3. Black Trousers/Skirt</li> <li>4. Black Closed Shoes (Comfortable )</li> <li>5. Neck Tie (Black, Orange or blue)</li> <li>6. Clipboard /Organizer, Notepad &amp; Pens</li> <li>7. Smartphone/laptop</li> <li>8. Name Badge</li> <li>9. 1 ream of photocopy papers and 1 ream of foolscap papers</li> <li>10. 3 passports size photo</li> <li>11. 1 Spring File and 1small Box File</li> <li>12. Tape measure and Scissors</li> <li>13. USB Flash Drive</li> </ol>